

8. CHAPTER 8

MISCELLANEOUS PROVISIONS

Departmental Standing Orders

8.1 To ensure that appropriate and effective response action is taken, appropriate Bureaux and Departments are required to establish contingency plans within their own areas of responsibility to deal with their response to external emergency situations.

8.2 Departmental plans should be in line with the provisions contained in this circular. Copies should be circulated to relevant departments for their information and to SB (ESU).

8.3 Bureaux and Departments should examine critical computer based business systems that are vital to any EE response operations and incorporate into their plans disaster recovery procedures and rehearsals which ensure that these systems are operational during external deployments.

Training and Exercises

8.4 With regard to the ECT mechanism for Tier TWO incident response, relevant parties will assign dedicated contact points under the emergency plan and arrange regular briefings or training to them as to strengthen emergency response and coordination, both within and outside the Government.

8.5 For Tier THREE incident response, departments should ensure that they adopt appropriate training programs to ensure that officers likely to be required to participate in any IET or to form part of any ERT are fully prepared. This should include an element of training in basic emotional/psychological first aid.

8.6 Departmental, inter-departmental and Government-wide exercises will be held at appropriate intervals in order to test the effectiveness of departmental plans, the preparedness of operational departments,

inter-departmental cooperation and the effectiveness of this circular.

What the Public can do to help themselves

8.7 HKRs are advised to take heed to the travel alerts through the Outbound Travel Alert (OTA) System (Annexure 1.1) before travelling abroad. The OTA colour alert is promulgated through press releases and SB's webpage.

8.8 While the Government will try its best to provide appropriate assistance as necessary, members of the public are encouraged to take more precautionary measures when they travel outside Hong Kong. For example, they should leave their itinerary with someone in Hong Kong, and note down useful contacts including the telephone number of the relevant CDCM. These are covered in guides available on GovHK's website (<http://www.gov.hk/en/residents/immigration/outsidehk/index.htm>).

8.9 Members of the public are also encouraged to take out travel insurance when they travel abroad, either for business or vacation purposes, and whether they are travelling on package tours or self arranged trips. They are also reminded to check carefully the coverage of the insurance policy to ensure that it meets their individual needs.

END OF PLAN